

## Department of Building Safety

**BUILDING OFFICIAL:** The Building Official should have at least 10 years' of experience or equivalent as an architect, engineer, inspector, contractor, or superintendent of construction, or any combination of these, five years of which should have been supervisory experience. The Building Official shall be a licensed building inspector by the State of Tennessee and should be certified as a Building Official and fire inspector through a recognized certification program. A Bachelor's degree in a related field is preferred. The Building Official shall be appointed or hired by the applicable governing authority.

**Starting Salary Grade: 43K – 51K per year**

**General Description:** This position is responsible for the development and administration of the Building / Safety Codes for Blount County Government. The Building Official shall enforce the provisions of the Code, will have the authority to render interpretations of the Code and adopt policies and procedures in order to clarify the applications of its conformance with the intent and purposes of the Code. The Building Official shall perform technical and administrative work including planning, organizing and directing the inspection of building plans and construction, for compliance with legal standards. The official shall have the responsibility to hire and oversee support staff and Code Enforcement Officers as needed.

- ◆ The Building Official will plan, organize and supervise the building/safety inspections for Blount County Government. Will oversee the building plans and permit applications along with building/safety inspections in the process of construction, alteration, demolition, movement or repair for compliance.
- ◆ Responsible for enforcing Building, Residential, Mechanical, Fuel Gas, Plumbing, Housing, Fire, Electrical, and related Zoning/Stormwater Codes. Will check and have approval authority on the quality of materials and methods of construction with national listing agencies and local practices.
- ◆ Investigate with appropriate agencies complaints and conditions of buildings where fires, vandalism, and/or other natural disasters have occurred.
- ◆ Makes and Maintains all records regarding permits and inspections. Approves all qualified final inspection certificates and occupancy permits. Oversees the issuance of Warning, Stop Work orders and citations for non complying projects. Testifies in court on code violation as needed.
- ◆ Responds to questions from citizens, contractors, builders, and special interest groups regarding the enforcement and/or future changes to the building code regulations. Assists in the coordination and information dissemination concerning construction projects with interdepartmental or intergovernmental parties.
- ◆ Performs other duties as required and/or directed.

**Minimum knowledge and training requirements:** Qualified individuals shall be a legal U.S. Citizen, possess a High School Diploma and a valid state driver's license. Must have an equivalent of 10 years of experience in the building construction trade with 5 of those years in a construction supervisory position. Requires a comprehensive knowledge base of all types of construction methods and materials that will allow the individual to pass (become certified) the Building Inspectors examination and licensed in the State of Tennessee as a Building Inspector within one year of date of hire.

**Environmental Conditions:** Medium work requiring the exertion of up to 50 pounds on occasion, up to 20 pounds frequently and up to 10 pounds of force constantly to move objects. Work requires climbing, balancing, stooping, reaching, standing, walking, lifting, fingering, and repetitive motions.

Visual activity is required for color perception and distance, analyzing written or computer data, visual inspection involving small defects or small parts and texts.

Subject to inside and outside environmental conditions, noise, hazards, atmospheric, and driving conditions. Outside work involves exposure to all types of weather, noise, dust, mud, etc.