4 Easy Ways to Unlock the Secrets of Munis

by FMIS Team

*As we keep working and learning in Munis,* you may be feeling like you don't know how to do everything in the system that you'd like. Luckily, you have the best resources and team right at hand to work with you so that you can continue on your way to unlocking all the features that Munis provides.

Many of the issues that have occurred since go-live have been fixed, but we still have a decent to-do list. The best thing that you can do to help is keep reporting issues, checking for resources, and keep a positive attitude!

1. **Handy Helpers**
Remember that the FMIS Team is always on hand to help you with your Munis issues! Here are the ways you can get help:

- Munis Budget Training in Rm 433: **February 20th - 21st** from 1:00 - 4:30 PM the FMIS Assist Team will be hosting budget training.
- Check the Blount County Government website under IT's "Tyler Munis FMIS Help" for a helpful resource related to your issue.
- Go to the County’s IT Help Desk (found on the Blount County website), or click here; make sure the Summary box says "Tyler Munis."
- The FMIS Frequently Asked Questions page can be found here or on the Blount County Website; any question about FMIS will be answered by the IT Department as soon as possible!

2. Munis Assist - Take TWO
Both today and tomorrow (February 20th - 21st), the FMIS Team will be available in Courthouse Rm 433. From 1:00-4:30 PM, you can either attend the training on how to manage your budget in Munis, or you can bring your laptop and any issues or questions you have and the FMIS Team will be happy to help! If you want, you can even just bring your work and use a laptop provided for you to work with the safety net of Munis experts right at hand in case you run into any issue.

Both days will have the same basic training session, so you can attend both or whichever can fit into your schedule. Come on down and we can work on problems together! We hope to see you there!

3. Remote MAC-cess
If you're trying to access Munis from home on your Mac or Apple product, there are a few different steps you'll need to take than if you were on a Windows-based laptop. The full documentation can be found here, but here are the main differences you'll need to know for an Apple device:

- Clear your Cookies in the upper right corner by clicking Settings → Preferences Privacy → Remove all Website Data → Remove Now.
- Enable Private Browsing (So that Blount County's finances won't be public to just anyone)
• Use Safari instead of Internet Explorer or Google Chrome

4. What We're Working On
There are still a few issues with Munis we are trying to work out, but the system is mostly functional. If you happen to run into any of these issues, no need to worry, because the FMIS Team is hard at work to resolve them. Here is a list of the current issues that we are working on resolving.

1. PO Change Order: SERVICEABLE
2. Cube Reporting: DOWN
3. Dashboard/Cards: SERVICEABLE
4. Req. For Check: SERVICEABLE

Features labelled as "serviceable" are functional or have issues that can be worked around. We will be sure to let you know when all of the above features are up and fully functional. Until then, feel free to contact IT with questions or for help.

Thanks for Reading!
Remember to check your inbox for FMIS updates, how-tos, handy tips, and more in the next newsletter.

Happy Munis-ing!
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